

REQUEST FOR PROPOSALS

RFP 2024-2

SOLID WASTE SERVICES

YADKIN COUNTY, NORTH CAROLINA

ISSUED BY:

Yadkin County Solid Waste Division
217 E. Willow Street
Yadkinville, NC 27055



Issued January 8, 2024

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**Yadkin County Solid Waste Department
Yadkin County, North Carolina**

**Solid Waste Services Request for Proposal
RFP# 2024-2**

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EXHIBITS

- Exhibit 1 Yadkin County Solid Waste Convenience Site Location Map
- Exhibit 2 Yadkin County Facilities Location Map
- Exhibit 3 Yadkin County Schools Location Map
- Exhibit 4 MSW Vehicle Analysis Report
- Exhibit 5 Current Collection Schedule MSW and Recyclables: All Locations

FORMS

- Form A: Proposal Submission Form
- Form B: Organization Information Form
- Form C: Insurance Certification Form
- Form D: Non-Collusion Certification Form
- Form E: Drug Free Workplace Certification Form
- Form F: Addenda Confirmation Form
- Form G: MSW Collections Bid Sheets
- Form H: Recyclable Materials Bid Sheets
- Form I: References
- Form J: Transfer Station Bid Sheet

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1.0 INTRODUCTION

Yadkin County, North Carolina (County) is requesting proposals from a qualified private sector service provider (Offeror) or providers to manage and operate the County's transfer station, provide transportation and disposal services from the transfer station, to deliver solid waste and recycling collection services from the County's Convenience Sites, County's facilities, and County Schools. In pursuing these requested services, Yadkin County may select a service provider or providers determined as best qualified to deliver safe and economical services.

2.0 SCOPE OF SERVICES

Yadkin County is soliciting proposals from the private sector to provide staffing, and equipment for the operations and management of the County's solid waste services. These services include but may not be limited to the following:

1. Operations of the County's current bi-level municipal solid waste (MSW) transfer station located at 1149 Landfill Road in Yadkinville, NC 27055.
2. Collection of MSW from the County's eight (8) convenience centers.
3. Collection of recyclable materials from the County's six (6) convenience centers.
4. Collection of MSW from at least six (6) other County facilities
5. Collection of solid waste from fifteen (15) Yadkin County school facilities.
6. Transportation of recyclable materials from the County's convenience centers and/or collection area to a material recovery facility (MRF) for processing.
8. Transportation and disposal of the County's MSW in a permitted Subtitle D landfill.

The County will maintain control over the operations of the scales, scale house, and convenience centers; these activities should not be included as part of the RFP response.

Service providers may submit quotes for all or part(s) of this proposal. Yadkin County will accept quotes for the following portions:

- a. Collection of MSW from convenience centers, County facilities, and Yadkin County Schools.
- b. Collection of Recyclables from applicable convenience centers and County facilities.
- c. Operation of the County's transfer station and transport of MSW from the transfer station to a permitted Subtitle D landfill in accordance with all local, state, and federal regulations.

3.0 PRE-PROPOSAL CONFERENCE

A mandatory pre-proposal conference will be conducted on January 29, 2024. This pre-proposal conference will be held at **10:00 a.m.** at the Yadkin County Board of Commissioners' Chambers, located at 217 E. Willow St., Yadkinville, NC 27055.

The pre-proposal conference will allow interested vendors an opportunity to review the convenience sites, operating requirements, review access and transportation conditions. A visit to one (1) convenience site will also be made.

During the pre-proposal conference, interested vendors can request clarity and receive answers and responses to questions related to this Request for Proposal (RFP) and the supplementary reports, the contracting process, and about the facility operations.

The County will obtain contact information from interested vendors attending the pre-proposal conference.

4.0 EXHIBITS AND APPENDICES

The Exhibits and Appendices listed below are hereby incorporated as part of this Request for Proposal (RFP).

Table 1: Exhibits and Forms

| | |
|-----------|---|
| Exhibit 1 | Solid Waste Convenience Centers Site Map |
| Exhibit 2 | Yadkin County Facilities Map |
| Exhibit 3 | Yadkin County Schools Map |
| Exhibit 4 | MSW 4-year estimates |
| Exhibit 5 | Current Collection Schedule MSW and Recyclables: All Locations |
| Form A | Proposal Submission Form |
| Form B | Organizational Information |
| Form C | Insurance Certification |
| Form D | Non-Collusion Certification |
| Form E | Drug Free Workplace Certification |
| Form F | Addendum Confirmation |
| Form G | Bid Form MWS |
| Form H | Bid Form Recyclables |
| Form I | References |
| Form J | Bid Form Transfer Station Ops |

5.0 CONTRACT TERM

The term of the proposed solid waste services contract is five (5) years beginning July 1, 2024 with the County retaining unilateral right of renewal for authorizing an extension for a subsequent five (5) year period at the discretion of the County. Either party shall notify the other of their desire for non-renewal at least 180 days prior to the end of the contract term.

6.0 PROPOSAL SCHEDULE

Yadkin County proposes the following schedule for this solicitation. At the discretion of Yadkin County Administration or the County Commissioners, the proposed schedule may be modified to accommodate the interest of the County.

| | |
|--|------------------------------------|
| Issuance of the Request for Proposal Solicitation: | January 8, 2024 |
| Pre-proposal On-site Conference: | 10:00 a.m. EST January 29, 2024 |
| Deadline for Contractor Questions: | 5:00 p.m. EST February 5, 2024 |
| Written Response to Contract Questions: | 5:00 p.m. EST February 12, 2024 |
| Submission of Proposal Responses/Bid Opening: | 3:00 p.m. EST March 4, 2024 |
| Vendor Recommendation to Board of Commissioners: | 7:00 p.m. EST March 18, 2024 |
| Effective Date of Contract: | July 1, 2024 |

7.0 ACCURACY OF THE SOLICITATION

The County assumes no responsibility for interpretations or assumptions derived from the information presented in this RFP or other distributed information presented throughout this procurement process. The County has not confirmed the acceptance of any materials at any facilities identified within this RFP. Thus, the Offeror is responsible for requesting and receiving confirmation from such facilities. In no event shall the Offeror rely on any oral or written information or statement provided by other agents, advisors, or consultants outside of the County's representative agent identified in **Section 15.1**.

If during the review of the RFP or other documents provided by the County the Offeror identifies discrepancies or omissions, the Offeror should immediately notify the County of such discrepancy or omission in writing in accordance with **Section 15.1**. The County will address relevant concerns by addenda as necessary. Offerors requesting interpretations of information contained within this RFP or any information subsequently provided shall do so in writing to the County's representative agent identified in **Section 15.1**.

8.0 SUPPLEMENTARY INFORMATION AND ADDENDUMS

During this solicitation process, the County may issue supplementary information to clarify portions of the RFP. The County reserves the right to issue addendums to this RFP. Addenda items shall become part of the RFP. The Offeror will be responsible ensuring that they have received each addendum and include an addenda acknowledgement form in their response. The addenda form signifies that the Offeror has received and considered all addenda items and incorporated such information in their response.

Upon issuance, addenda will be on file at the County Manager's office located at 217 E. Willow St. in Yadkinville, NC, posted on the County's website, and issued electronically to pre-proposal conference attendees.

9.0 PROPOSAL PRESENTATION

Proposers shall prepare their response and qualification information as brief as possible in an economical and an environmentally friendly fashion. Elaborate bindings and colorful displays are not to be used in

Offeror's response. The response shall be a succinct and concise description of the qualifications and commitments necessary to satisfy the requirements of this request. Materials containing advertisement should not be included as such documents will not be considered in the selection process.

9.1 Proposal Response

Proposals must be submitted no later than **3:00 p.m., local time, on March 4, 2024**. Electronic copies of the proposal may be submitted in an Adobe Portable Document Format (.pdf) via email to jbhall@yadkincountync.gov with Solid Waste RFP in the subject line.

The proposal shall be signed manually in ink or electronically by the person or persons legally authorized to bind the company and enter into contracts with the County. Proposals received without a signature(s) or after said time and date will not be considered.

All proposals submitted pursuant to this RFP will become property of the County and will not be returned to the Offeror. Proposal Responses can be delivered by mail or in person to:

USPS Mailing Address:

Yadkin County Solid Waste Division
Attn: Brock Hall, Assistant County Manager
PO Box 220
Yadkinville, NC 27055

Personal Delivery:

Yadkin County Solid Waste Division
Attn: Brock Hall
County Manager's Office
217 E. Willow St.
Yadkinville, NC 27055

Email Delivery

jbhall@yadkincountync.gov

9.2 Proposal Format

Respondent shall submit proposals in accordance with the following format. The proposal shall be typewritten with a font size of at least eleven (11) and a line spacing of 1.0. Pages shall be double-sided on white, 8-1/2" x 11" paper. Pages shall be consecutively numbered and may be secured by staples or non-elaborate binding.

Offerors shall submit a response to each inquiry on the requested forms. Responses that do not apply or which are not required, the acceptable response shall be "Not Applicable", "NA", or "Does Not Apply."

Table of Contents
Cover Letter
Statement of Organization
Contact Information
Project Approach and Description of Provided Services
Staffing and Equipment Obligations
Qualifications, Experience, and References
Financial Statement
Litigation/Regulatory/Criminal Conviction History

Proposed Fees and Schedules
Addenda Statement(s)
Form A: Proposal Submission Form
Form B: Organization Information Form
Form C: Insurance Certification Form
Form D: Non-Collusion Certification Form
Form E: Drug-Free Workplace Certification Form
Form F: Addenda Confirmation Form
Form G: MSW Collections Bid Sheet
Form H: Recyclable Materials Bid Sheet
Form I: References
Form J: Transfer Station Bid Sheet

9.2.1 Cover Letter

The cover letter must attest to the accuracy of the proposal submission. The cover letter must be signed by an individual authorized to obligate the company and execute binding contracts. The cover letter shall include the company name, street and electronic addresses, and telephone and facsimile numbers.

The cover letter shall summarize the Offeror's understanding of the requested services, staffing and equipment requirements, and the ability to provide such services individually and/or through subcontracting at their stated cost(s).

9.2.2 Statement of Organization

The Offeror shall submit information defining the type of organization and the organizational structure of the company. If the Offeror proposes to utilize subcontractor(s) in providing the requested services, the Offeror shall document the relationship to any subcontractor(s) and the subcontractor's organizational structure.

9.2.3 Contact Information

The Offeror shall identify a point of contact (POC) for the proposal response. The POC shall be able to address any inquiries and submit supplementary information as requested by the County.

9.2.4 Project Approach and Description of Provided Services

The Offeror shall provide a concise description of the approach that will be undertaken to fulfill the requested services. The Offeror shall confirm that services will be provided at each requested County Convenience Site, County Facility Site and County School Site. In addition, the Offeror shall submit certification documentation from the receiving landfill(s) and the MRF(s) regarding their ability to accept, disposal, or process the material volumes throughout the term of the contract as well as current tipping fees for receiving facilities that will be charged to Yadkin County. This information will be evaluated for cost effectiveness to Yadkin County when awarding a bid.

The Offeror shall identify a process to address transition time requirements needed to become fully operational. The Offeror shall address planned or proposed upgrades to the existing facilities and the replacement of the collection containers as applicable.

9.2.5 Staffing and Equipment Obligation

The Offeror shall identify the staffing levels (e.g., supervisory, operators/drivers, and maintenance) and equipment obligations that will be assigned to fulfill the requested services. The Offeror shall identify staff experience, certifications, and training levels. Equipment information shall include the quantity, make/model, year, and hours/mileage.

9.2.6 Qualifications, Experience, and References

The Offeror shall document their experience, and past or current awards of other contracts in which they have or are currently providing similar and comparable services. Such experience must be demonstrated within the past five (5) years.

The Offeror shall provide a minimum of three (3) references from previous or current contract awards within the past five (5) years. The references shall be capable of providing information on the Offeror's abilities to provide a similar level of service, commitment, compliance history with contract terms, fairness, and disputes.

9.2.7 Financial Statement

The Offeror shall demonstrate financial stability by submitting a statement of the Offeror's financial stability, including information on current or prior bankruptcy proceedings. The Offeror shall additionally address means to fund capital items throughout the performance of this contract.

The Offeror shall include a copy of the most recent annual financial report/annual audit/10K and the most recent 10Q. Minimally, the Offeror's financial report shall include a balance sheet, an income statement and a statement of cash flows.

If the Offeror is a corporation, the submission of the latest audited financial statements of the corporation is requested. The Offeror may substitute a non-audited financial statement and federal returns from the most recent two (2) years if a certified audit has not been completed.

9.2.8 Litigation, Regulatory, Criminal Conviction History

The Offeror shall provide information related to litigation, regulatory non-compliance, and criminal conviction occurrences during the past ten (10) years. The Offeror shall describe the events related to each case by providing case or docket numbers, contact information, background information, and the current status and/or resolution(s). Events shall include, but may not be limited to, civil and administrative actions, criminal activity, disputes, bankruptcies, contract terminations, fines, and penalties.

9.2.9 Proposed Fees and Schedules

The Offeror shall present all costs, anticipated pricing adjustments, and rebates or cost-sharing anticipated throughout the term of the contract. The Offeror should address means to minimize operating costs and maximize revenues, as appropriate.

9.3 Confidentiality

Offerors shall acknowledge that responses to this RFP will become the ownership of the County and determined to be a public document(s) subject to the public disclosure requirements in accordance to North Carolina General Statutes (NCGS) once the Offeror's documents are opened and the respondent is determined to be a participant in the solicitation process. In the event that a Offeror determines that their submission incorporates confidential financial information to which it believes is exempt from such disclosures or other provisions of state law (NCGS §132-1.2), then such information shall be submitted with the proposal in a separate, sealed envelope appropriately marked as **CONFIDENTIAL INFORMATION – FOR COUNTY REVIEW ONLY**. Such clearly marked information shall be treated as confidential by the County and used only for the purpose of evaluation of the proposal or possible negotiation of a contract. The County will review the confidential information and notify the respondent of its intent to disclose or maintain this information. The respondent will receive written notification from the County at least seven (7) calendar days prior to allow the respondent to take legal action to enjoin disclosure as it is deems necessary in order to protect the confidentiality of the information. The County and its assigns will review the qualifications and financial competency of the proposal and not be subject to the Offeror's confidentiality restrictions during this portion of the evaluation process.

9.4 Withdrawal of Proposal

The Offeror may withdraw their response by notifying the County in writing at any time prior to the official RFP submission date and time of **3:00 p.m. EST on March 4, 2024**. Offerors may withdraw their response in person or by an authorized representative. The Offeror or Offeror's authorized representative must disclose their identity and sign a receipt for their retrieved proposal.

9.5 Proposal Deviations

The correction of errors or omissions of relevant conditions or information occurring in advance of the proposal submission date and time shall be the responsibility of the Offeror. Once the submission time and date has expired and the Offeror's proposal has been accepted by the County, the Offeror's proposal may not be amended, adjusted, or modified. The Offeror is prohibited from issuing unsolicited supplementary information, clarification, or deviation to the submitted terms or conditions for consideration by the County. The County may reject an Offeror's proposal if the County believes that such attempt to modify a proposal has occurred.

9.6 Signatures and Authorization

The Offeror's response shall include a cover letter signed by an individual authorized to bind the Offeror in a contractual arrangement. This individual shall be able and capable of entering into negotiation with the County and execute a contract on behalf of their company.

If the respondent is a corporation, the response must identify the name and the state under which the corporation is incorporated and the name and the street address of the corporation. In the event that the respondent is a corporation, the County will only accept the signature of the Chief Executive Officer (CEO), the Chief Financial Officer (CFO), or designee as the Offeror. The corporate seal shall be affixed and attested by the corporate secretary or an assistance secretary.

If the respondent is made on behalf of a partnership, the name and street address of the partnership, a list of partners, and the signature of at least one of the general partners shall be provided. If the respondent is a partnership, the response shall be executed in the name of the partnership and signed by a partner including the partner's title.

The cover letter shall additionally include the company name, signatory's name and title, street address, electronic address, and telephone and fax number of the Offeror's contact person. The Offeror's contact person shall be an individual of responsible charge that can respond to requests for additional information. The Offeror may choose, if desired, to select another individual for this purpose or designate and limit contact with the member that has the authority to bind the partnership contractually.

The Offeror's cover letter must state that the response will remain valid for acceptance for a period of one hundred twenty (120) days from the acceptance and opening of the response and thereafter until a contract can be negotiated and executed, whichever occurs first.

10.0 BACKGROUND

Yadkin County is located in central North Carolina within the Piedmont geographical region. The County encompasses approximately 385 square miles and has a population of 37,214.¹ Incorporated communities include Boonville, East Bend, Jonesville, and Yadkinville.

The last four years of estimated tonnage processed through Yadkin County are as follows:

| <i>Fiscal Year</i> | <i>Tons</i> |
|--------------------|---------------|
| <i>19-20</i> | <i>26,590</i> |
| <i>20-21</i> | <i>31,270</i> |
| <i>21-22</i> | <i>30,725</i> |
| <i>22-23</i> | <i>31,127</i> |

¹ *United States Department of Commerce; 2020 Census State & County Quick Facts.*

Since the mid-1990s, the Yadkin County solid waste management program evolved from owning and operating a sanitary landfill to contracting for the transfer and disposal of waste out-of-county and operating waste collection sites (convenience centers). Concurrently, the County developed a comprehensive solid waste management program that provides solid waste disposal services; recycling

services; scrap tire, white goods, and electronic waste management; and yard waste debris processing and disposal. Although some of the incorporated communities' contract with private companies for curbside residential collection, the County does not provide or contract with private solid waste providers for residential curbside collection services.

Solid waste services provided by the County's eight (8) convenience centers are available to all County residents whether they are located within incorporated or unincorporated areas of the County. The County currently leases 40-yard compactors at 5 locations as the primary source of collection. The convenience centers have multiple 6-cubic yard dumpster boxes for waste containment and recyclable materials with an occasional 8-cubic yard box at some locations. The County will require additional pickups during the holiday season and as needed to manage the flow of MSW and recyclables at the convenience sites. The County will also require flexibility to add or remove services during the course of the contract as needs change and upon consultation with provider. A detailed list of current pickups, number of MSW and recyclable bins is located in **Exhibit 5**.

Yadkin County is further responsible for collection from multiple county buildings. The pickups at these locations are for MSW generated from the county buildings. A detailed list of current pickups, number of MSW and recyclable bins is located in **Exhibit 5**.

Yadkin County Schools, as well as the Administrative building require MSW. The sites requiring services are thirteen schools, a bus garage and Administrative building. Currently each school building requires MSW pickups three (3) times a week while school is in session. Yadkin County Schools will require the adjustment of the pickup schedule for school sites during summer months when school is not in session (one pickup per week). A copy of the 2023-2024 Yadkin County School schedule is located in **Exhibit 5** for reference. This schedule will change yearly. A detailed list of current pickups, number of MSW and recyclable bins is located in **Exhibit 5**.

The County currently owns a solid waste transfer station that receives waste from within the jurisdictional boundaries of Yadkin County. The transfer station, located at 1149 Landfill Road in Yadkinville, NC, operates under permit number 99-03T that is issued concurrently to the owner, Yadkin County, and current private contractor, Republic Services of North Carolina, Inc.

Yadkin County staff manages and operates the scales and scale house that currently consists of one (1) modular building and one (1) inbound/outbound scale. In addition, County staff oversees the operations of the convenience centers. Private contractors provide solid waste and recycling materials collection services for the County's public schools and various county buildings. They also process, transport, and dispose of the waste received at the transfer station to an out-of-county landfill.

11.0 QUALIFICATIONS OF VENDORS

The proposer must provide adequate information to permit the County to evaluate and determine the suitability and the adequacy of the Offeror's financial stability to provide the requested services.

The proposer must be capable of providing collection services for all convenience sites, school buildings and county buildings listed in **Exhibit 5**. Also, must provide transportation, disposal, and recycling services as defined in this RFP.

12.0 GENERAL REQUIREMENTS

12.1 MSW and Recyclable Materials Collection

The Offeror shall provide MSW collection services at convenience center locations, county buildings, and school buildings to include the bus garage and administrative office. The Offeror shall provide all staff and equipment to collect materials and develop an appropriate pickup schedule as documented on **Exhibit 5**.

The Offeror shall provide recycling collection services at six (6) convenience sites and one county building. All recyclable materials are collected in a single stream manner in bins owned and maintained by the County. The current recyclable materials collected include the following items:

- Paper products, including, but not limited to, junk mail, newspaper, magazines, catalogs, white and colored paper, cardboard, paperboard, and chipboard;
- Aluminum food and beverage containers;
- Steel food and beverage cans;
- All plastics (#1 through #7);
- Glass containers; and
- Aseptic containers and gable-top cartons.

12.2 Alternate Dumpster Container Proposal

The Offeror may submit an alternate proposal for providing dumpster containers and/or compactors at each location. If larger containers are incorporated at the County sites, the Offeror may propose an alternative collection schedule. The County retains the right to reject such alternates.

The Offeror will be responsible for all related capital expenditures associated with these alternate proposals.

12.3 Recyclable Materials Transportation Services

The Offeror is responsible for transporting recyclables materials to a Materials Recovery Facility and/or vendor(s). The County shall be notified by the Offeror of any additional recycling or service fees associated with recyclable materials. The County shall be informed of changes in the recycling facility(ies) and/or vendor(s) utilized by the Offeror.

Unless approved in writing by the County, the Offeror shall not dispose of or cause to be disposed any recyclables collected as part of this contract with the exception of residue.

12.4 Equipment

The Offeror shall repair and maintain its equipment in clean, sanitary, and serviceable condition.

12.5 Employees

The Offeror's employees shall wear clean and appropriate uniforms and shall conduct their work courteously.

12.6 Permits; Licenses

The Offeror shall obtain and maintain, at its expense, all necessary permits and licenses.

12.7 Emergency Service

The Offeror shall provide extra services in the event of severe weather or other natural disaster for compensation to be agreed in advance.

12.8 County Noise Ordinance

The Offeror shall remain in compliance with Yadkin County's Noise Ordinance during operations. The Ordinance can be found in Yadkin County's Code of Ordinances Chapter 16 Article III.

13.0 COMPENSATION

The County shall compensate the Offeror for the services provided and identified in this RFP.

13.1 Date of Payment

Payment for each calendar month of services hereunder shall be made by the County within thirty (30) days of the date of the invoice.

13.2 Fee Adjustments

The Offeror shall be entitled to an increase in payment equal to the amount of any fee, surcharge, duty, tax, or other charges of any nature imposed by the Federal and/or State government or any agencies thereof which becomes effective on or after the date of contract execution, which is payable solely by reason of the nature of the services provided by the Offeror. Such fee, surcharge, duty, tax or other charge shall be paid by the County in the form of a fee increase. The Contractor shall provide documentation of such increases to the County and an explanation of how the increase has been calculated. The Offeror's compensation shall not be increased pursuant to this paragraph until the first of the fiscal year following notification by Offeror to County of such increase; however, the County shall be responsible for payment of the increase during the preceding period. The payment of the increase for the preceding months shall be made within thirty (30) days following the first of the County's next fiscal year.

13.3 Fuel Adjustment

No adjustment for the cost of fuel will be part of the Contract. If desired, the Offeror may propose a fuel adjustment as a condition of an alternate proposal.

13.4 Consumer Price Index (CPI) Adjustment

The compensation payable to the Offeror hereunder shall be adjusted on July 1 of each subsequent year from the effective date of the contract, effective as of each such date, to reflect the increase or decrease in the cost of living as described in the national Consumer Price Index (CPI) published by the United States Bureau of Labor Statistics (or any successor thereto) All Urban Consumers, South Region, (CPI-U) All Items, (1982-84=100) for the period April 1 through March 31. The annual adjustment based on the CPI shall not exceed four percent (4%).

14.0 ALTERNATE PROPOSALS

Offerors may wish to provide alternate proposal(s) as identified in section **12.0 General Requirements** which deviate from the current conditions stated herein and which may benefit the County. The effect of the alternate proposal(s) on each of the requirements and conditions stated in this RFP should be clearly defined.

15.0 TERMS AND CONDITIONS

The following statements, terms, and conditions will apply to this RFP. By submitting a response to this solicitation, the Offeror agrees to the following statements, terms, and conditions without exception.

1. Any confidential and proprietary information provided to the County by the Offeror pursuant to this RFP shall be subject to disclosure under the North Carolina Public Records laws.
2. This RFP does not constitute an offer by the County. This RFP is not a binding contract, obligation to negotiate, nor any other contractual arrangement that obligates the County.
3. By submitting a response to this RFP, the Offeror acknowledges that they have read and understand the RFP and are familiar with all federal, state, and local laws and ordinances, and rules and regulations that may in any manner affect the cost or service performance for any resulting contract.
4. The County will not be responsible for any expenses incurred by the Offeror in the preparation or submission of a response to this RFP. Under no event shall the Offeror expect reimbursement of related expenses incurred in connection with the preparation of any response to this RFP, site visits, or other related meetings.
5. The acceptance of an Offeror's response to the RFP or consideration by the County of any proposal does not obligate the County to extend or establish a service contract with any Offeror. The County makes no promise, expressed or implied, regarding the execution of a service contract with any Offeror responding to the RFP.
6. The County reserves the right to accept or reject any and all proposals received by reason of this request, in whole or in part, and to negotiate separately in a manner necessary to provide the best serve and in the best interest of the County.
7. The County reserves the right to modify the RFP to achieve receiving adequate responses.
8. The County reserves the right to waive irregularities in any proposal.
9. The County reserves the right to solicit a subsequent RFP.
10. The Offeror's participation in this process may result in the County selecting a service provider to engage in further discussions. Such discussions do not signify a commitment by the County to execute a contract. At the discretion of the County, discussions may be terminated at any time.
11. This RFP with all attachments and the Offeror's responses may become part of the Service contract as determined by the County.

15.1 Inquiries

Upon issuance of this RFP, the County or its assigns will not participate in any private discussions about the solid waste services solicitation with any entity in light that a potential Offeror could acquire unique knowledge or information from County staff, consultants, and/or officers in cooperation with their response.

The Point of Contact for Yadkin County with respect to inquiries related to this solid waste service solicitation shall be directed to:

Brock Hall
Assistant County Manager
Yadkin County
217 E. Willow Street
Yadkinville, NC 27055
Phone Number: (336) 849-7515
Fax Number: (336) 849-7920
jbhall@yadkincountync.gov

Inquires must be made in writing. Email is sufficient. All responses will be forwarded to parties who attended the pre-proposal meeting in the form of an addendum.

The County may reject any response that does not meet the specific requirements of this RFP.

15.2 Statutory Requirements

Any County initiated or executed contract shall conform to all statutory requirements of the State of North Carolina and those of the federal government to the extent applicable.

15.3 Occupational Safety And Health Act Compliance

The Offeror certifies that all materials, equipment, and related items necessary to perform the requested services and as contained in the proposal will meet the requirements of the Occupational Safety and Health Act (OSHA).

If the Offeror is selected as the primary contractor to provide the requested services, the Offeror will maintain all materials, equipment and related items necessary to perform the requested services in compliance with all OSHA standards, regulations and requirements. Cost associated in maintaining or replacing items to maintain OSHA compliance shall be the responsibility of the Offeror.

15.4 Non-Collusion or Conflict of Interest

The Offeror shall certify that they have not received an advantage through collusion in preparing a response to this RFP (**Form D**). The Offeror shall warrant that the response was prepared by their hand and not colluded with County agents, representatives, or other competing service providers in an effort to defraud the County. In submitting a response to this RFP, the Offeror

certifies that neither it, any affiliated associates, employees, nor subcontractors have bribed, or attempted to bribe an administrator, commissioner or employee of the County as related to this RFP.

The Offeror certifies that it has not employed any person, agent, or consultant to lobby to solicit or secure information related to the award of this contract. Additionally, the Offeror has not paid or agreed to pay a commission, fee, or other contribution upon receiving a favorable contract award.

The Offeror shall identify any potential conflicts of interest related to the development of the Offeror's response or future negotiated contracts.

15.5 Subcontracting Relationships

The Offeror(s) awarded the contract(s) shall serve as the primary contractor for the services in question and shall be solely responsible for fulfilling the contract obligations and providing satisfactory performance. The Offeror(s) awarded the contract(s) will be the sole contact for the County.

In the event that portions of the services provided are performed through subcontracting relationships, the Offeror(s) will remain responsible for satisfying the obligations and providing information to such subcontractor(s). The Offeror(s) shall identify any subcontractor(s) utilized during the performance of any services provided in the contract in their response to this RFP. The County reserves the right to accept or reject any subcontractor(s).

15.6 Assignments and Transfers

The Offeror shall not assign or transfer the proposal without the expressed written consent by the County. If during the proposal evaluation period or prior to the execution of the negotiated contract, the Offeror's company is purchased or merged with another entity, the proposal may be subject to rejection by the County. The Offeror is responsible for notifying the County in advance of any ownership transactions.

15.7 Indemnification

The Offeror agrees to indemnify, save harmless, and defend the County from and against any and all liabilities, claims, penalties, forfeitures, suits, and the cost and expenses incident thereto (including the cost of defense, settlement, and reasonable attorneys' fees), which it may hereafter incur, become responsible for, or pay out as a result of death or bodily injuries to any person, destruction or damage to any property, contamination of or adverse effects on the environment, or any violation of governmental laws, regulations, or orders caused in whole or in part by: (1) the Offeror's breach of any term or provision in the proposed contract; or (2) any negligent or willful act or omission of the Offeror, its employees, or subcontractors.

15.8 Disputes

All claims or disputes arising between the parties which relate to the proposed contract or breach thereof shall be resolved as follows:

- a. The parties shall first attempt to negotiate in good faith to resolve any claim or dispute.
- b. If not resolved as provided in a., above, any dispute or claim may be adjudicated in court. If an action is filed in State Court, it shall be filed in Yadkin County Courts, in Yadkin County, North Carolina.

15.9 Drug-Free Workplace

The Offeror shall certify that they and their affiliated subcontractor(s) will maintain a safe, secure and drug free workplace for their employees, County staff and the public (**Form E**).

15.10 Non-Discrimination

The Contractor shall not discriminate against any person because of race, sex, age, creed, religion, or natural origin.

15.11 Force Majeure

The Offeror shall be relieved of its obligations when acts of God, war or public enemy, civil commotion, riot or insurrection, governmental interference, or any other event or condition beyond the control of the Offeror renders substantially impossible its performance. During such periods a mutually agreed reduction in charges reflecting the reduction in services shall be made. The Offeror shall make all reasonable efforts to resume service as expeditiously as possible.

16.0 INSURANCE REQUIREMENTS

Offerors must provide documentation of valid insurance policies satisfying the following minimum requirements (**Form C**). At all times during the term of the contract, the Offeror must obtain and maintain the required insurance coverage which shall be incorporated as part of the contract. Renewal certificates shall be sent to the County thirty (30) days prior to the expiration date. There shall be a thirty (30) day notification to the County in the event of cancellation, modification of coverage, or erosion of aggregate limits of any stipulated insurance coverage.

The limits of liability of all insurance required herein shall be as follows:

| Coverage | Minimum Limits of Liability |
|---|--|
| Workmens' Compensation | Statutory |
| Employer's Liability | \$500,000 |
| General Liability | \$2,000,000 per occurrence/\$10,000,000 aggregate |
| Property Damage Liability (Except Auto) | \$1,000,000 each occurrence \$1,000,000 aggregate |
| Automobile Bodily Injury Liability | \$1,000,000 each person |
| Automobile Property Damage | \$1,000,000 each occurrence |

17.0 EVALUATION CRITERIA

Acceptable proposals will be evaluated based upon the Offeror's ability to satisfy the minimum performance requirements established in this RFP. The County reserves the right to evaluate the proposals and determine the level of responsiveness based upon the following general criteria. To satisfy the minimal level of responsiveness, the Offeror shall provide adequate detail to demonstrate their ability to provide the requested services, document their experience and knowledge to execute such work, and submit a cost-effective proposal. Proposals must contain information specifically related to the requested services. Failure of any Offeror to submit requested information may result in the elimination of their proposal from further consideration. Proposal will be evaluated on the follow criteria. These criteria shall not be considered all inclusive.

17.1 Provided Services

Offerors shall clearly identify the solid waste services capable of being provided to the County as a prime contractor. The Offeror shall identify any and all subcontractor relations in providing such services. The proposal shall include an understanding of the staffing and equipment needs to provide the requested services at each of the requested locations and schedules.

The proposal shall include information to substantiate past experience in providing similar services to other organizations within the past five (5) years.

17.2 Cost Effectiveness

Each proposal will be compared with respect to cost effectiveness and rationality in the ability to provide all of the requested services. The most effective pricing and rebate offering(s) will be evaluated to determine the best option for the County.

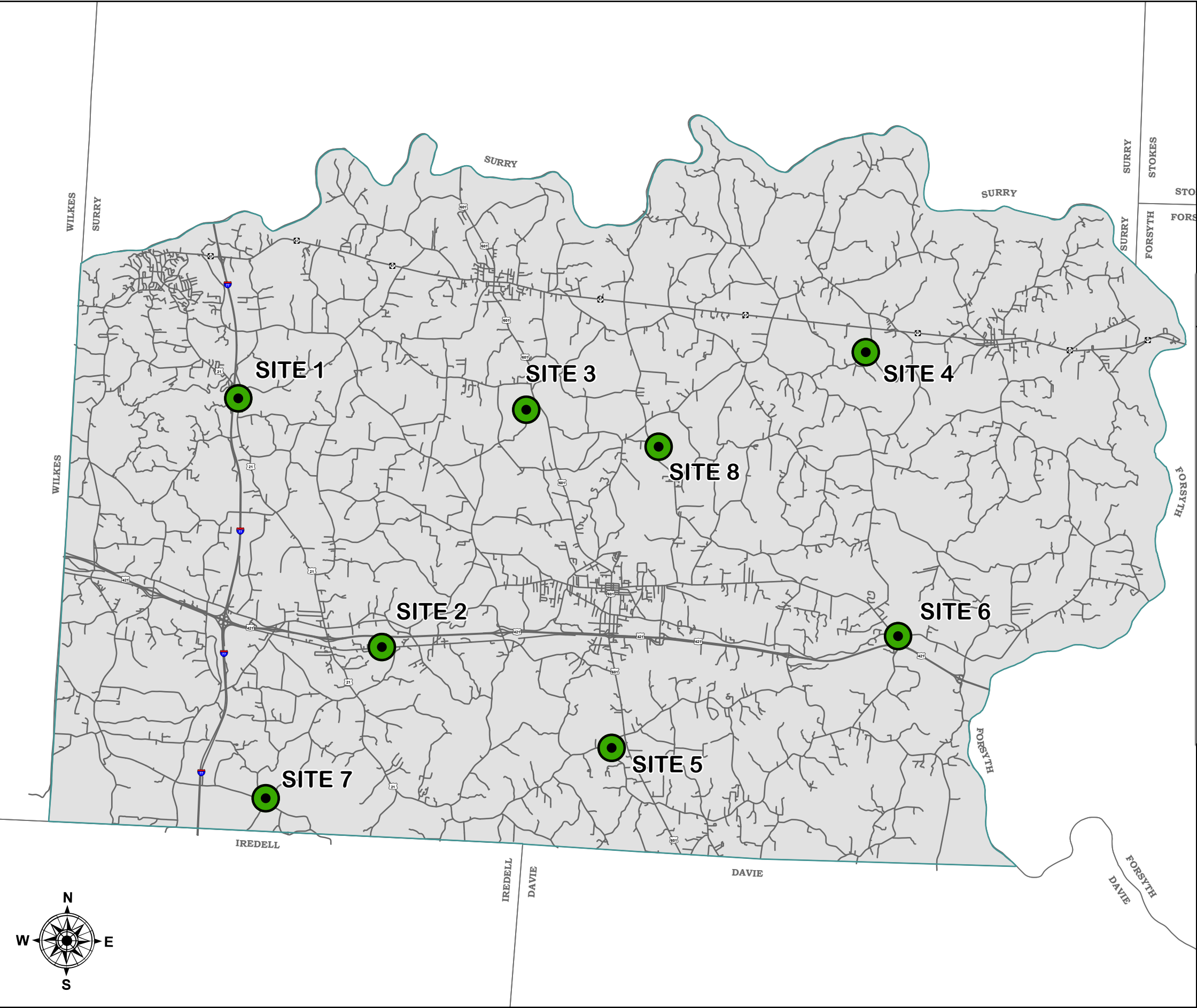
17.3 Acceptance of the Terms of the Contract

The County will evaluate the Offeror's acceptance and compliance with the stated terms and conditions, specifications, and certifications.

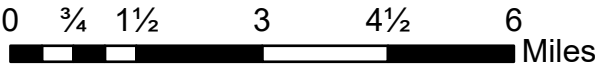
Exhibit 1

Yadkin County Solid Waste Facilities

Current as of November 2023

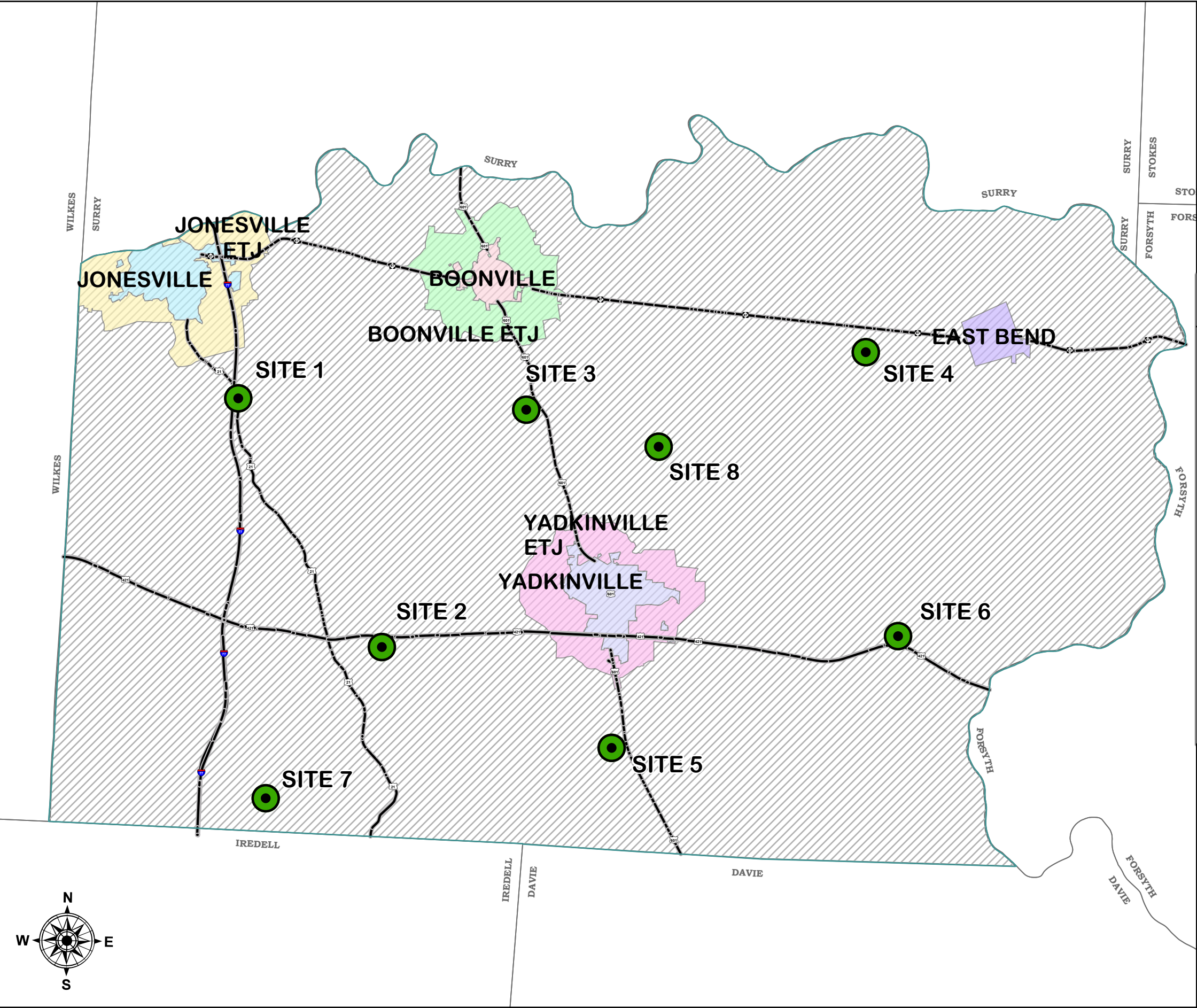


| SITE | ADDRESS |
|------|--|
| 1 | 1008 Catherine Rd, Jonesville, NC 28642 |
| 2 | 3016 Maranatha Church Rd, Deep Creek, NC 27020 |
| 3 | 1810 Patterson Mill Rd, Yadkinville, NC 27055 |
| 4 | 3304 Dal Rd, East Bend, NC 27018 |
| 5 | 1209 Lone Hickory Rd, Yadkinville, NC 27055 |
| 6 | 2251 Speer Bridge Rd, Yadkinville, NC 27055 |
| 7 | 3240 Hamptonville Rd, Hamptonville, NC 27020 |
| 8 | 1149 Landfill Rd, Yadkinville, NC 27055 |



Yadkin County Solid Waste Facilities

Current as of November 2023



| SITE | ADDRESS |
|------|--|
| 1 | 1008 Catherine Rd, Jonesville, NC 28642 |
| 2 | 3016 Maranatha Church Rd, Deep Creek, NC 27020 |
| 3 | 1810 Patterson Mill Rd, Yadkinville, NC 27055 |
| 4 | 3304 Dal Rd, East Bend, NC 27018 |
| 5 | 1209 Lone Hickory Rd, Yadkinville, NC 27055 |
| 6 | 2251 Speer Bridge Rd, Yadkinville, NC 27055 |
| 7 | 3240 Hamptonville Rd, Hamptonville, NC 27020 |
| 8 | 1149 Landfill Rd, Yadkinville, NC 27055 |

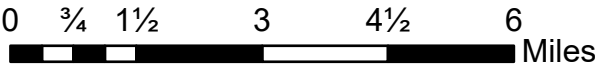
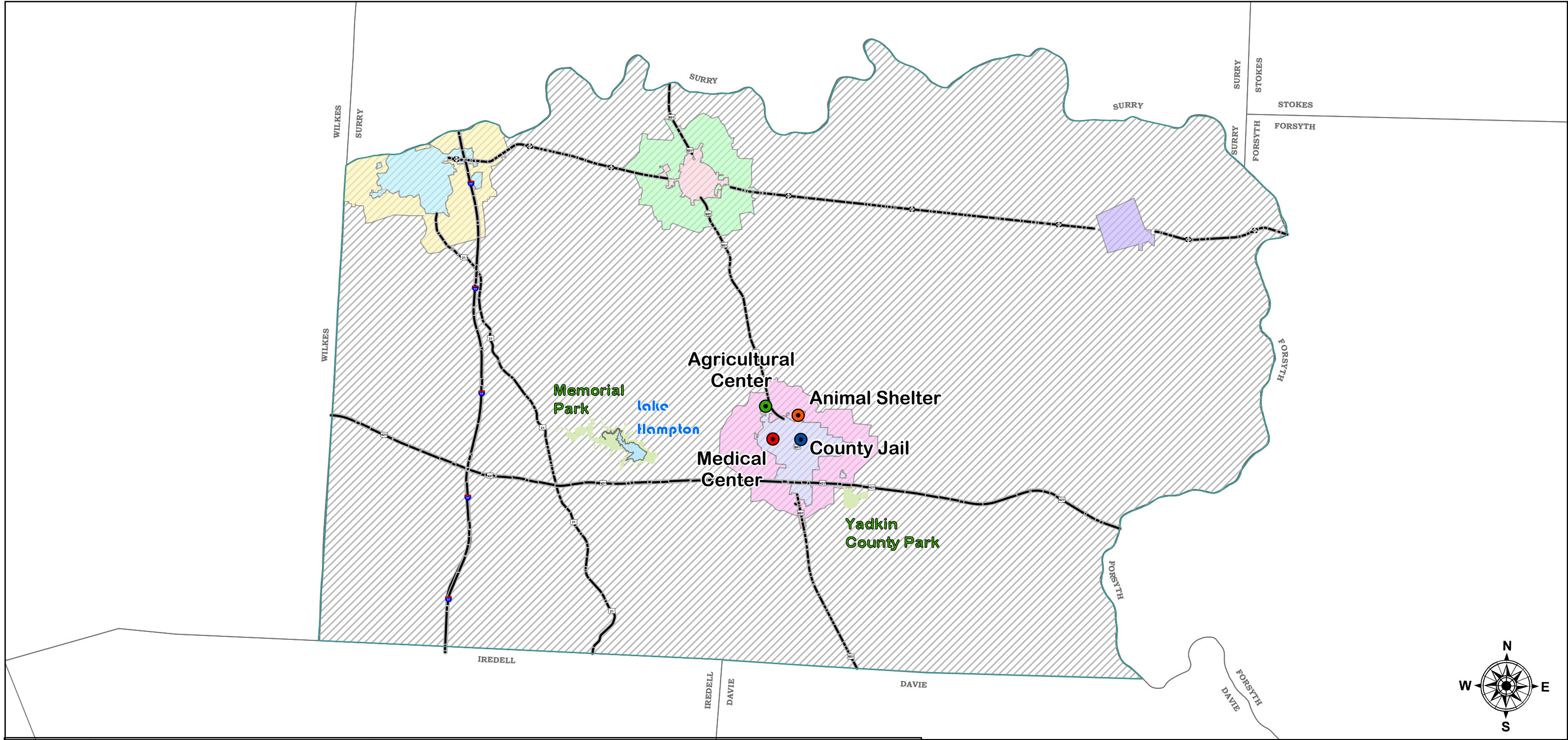

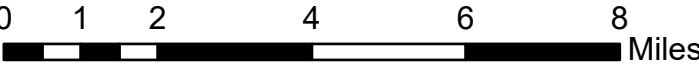


Exhibit 2



| Site | Name | Address |
|------|---------------------|--|
| 1 | Yadkin County Park | 6600 Service Road, Yadkinville, NC 27055 |
| 2 | Yadkin County Jail | 205 E Cherry Street, Yadkinville, NC 27055 |
| 3 | Medical Campus | 624 W Main Street, Yadkinville, NC 27055 |
| 4 | Animal Shelter | 1027 Speaks Street, Yadkinville, NC 27055 |
| 5 | Agricultural Center | 2051 Agricultural Way, Yadkinville, NC 27055 |
| 6 | Memorial Park | 1142 Crystal Lane, Yadkinville, NC 27055 |

-  Lake Hampton
-  Parks
-  Agricultural Center
-  Medical Campus
-  Animal Shelter
-  County Jail

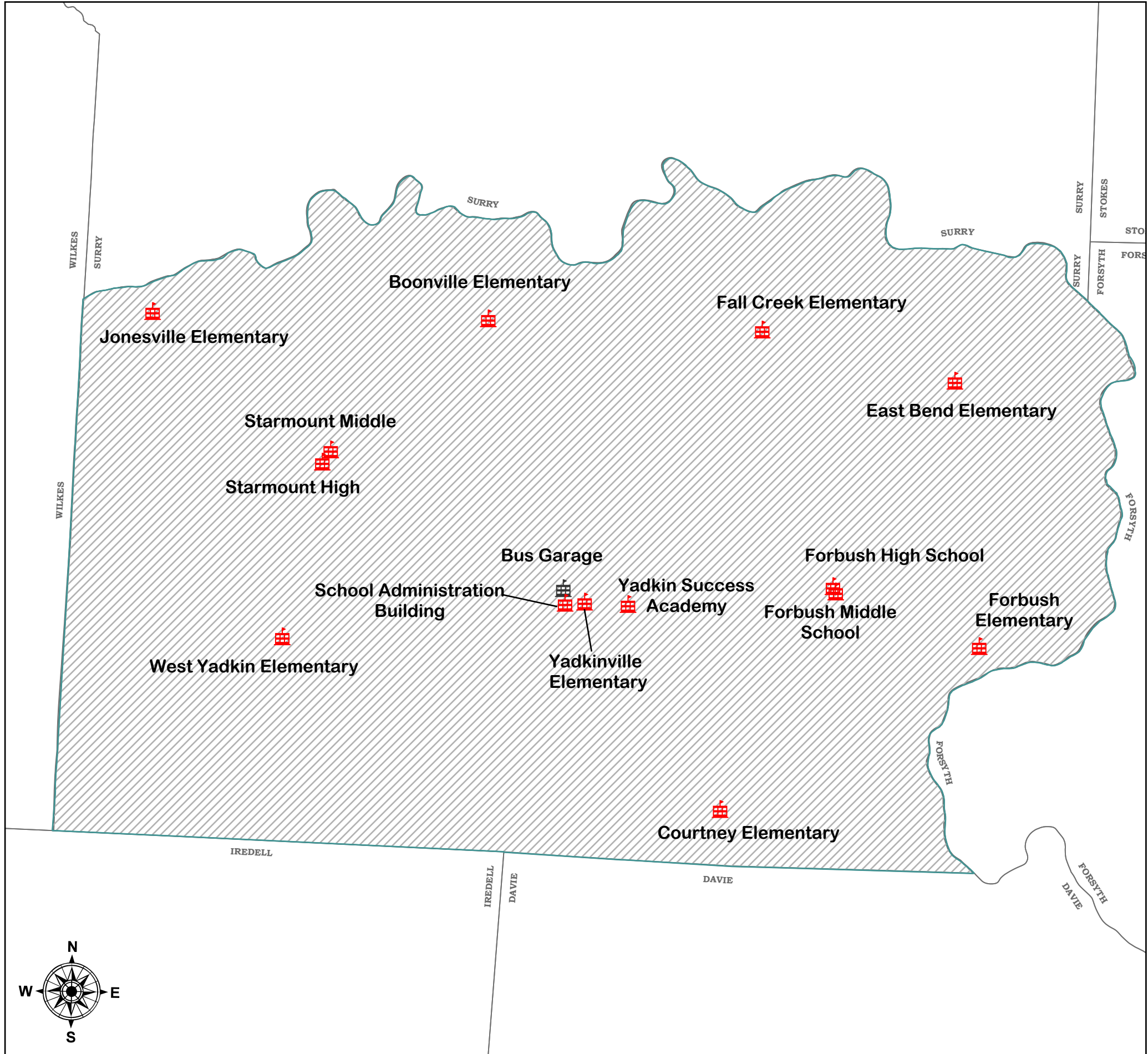


Yadkin County Facilities Map

Current as of November 2023





Exhibit 3



| Site | Name | Address |
|------|--------------------------------|--|
| 1 | Boonville Elementary | 232 East Main Street, Boonville, NC 27011 |
| 2 | Courtney Elementary | 2529 Courtney Huntsville Road, Yadkinville, NC 27055 |
| 3 | East Bend Elementary | 205 School Street, East Bend, NC 27018 |
| 4 | Fall Creek Elementary | 2720 Smithtown Road, East Bend, NC 27018 |
| 5 | Forbush Elementary | 1400 Bloomtown Road, East Bend, NC 27018 |
| 6 | Forbush High School | 1525 Falcon Road, East Bend, NC 27018 |
| 7 | Forbush Middle School | 1431 Falcon Road, East Bend, NC 27018 |
| 8 | Jonesville Elementary | 101 Cedarbrook Road, Jonesville, NC 28642 |
| 9 | Starmount High | 2516 Longtown Road, Boonville, NC 27011 |
| 10 | Starmount Middle | 2626 Longtown Road, Boonville, NC 27011 |
| 11 | West Yadkin Elementary | 4432 Old US 421 Hwy, Hamptonville, NC 27020 |
| 12 | Yadkin Success Academy | 733 East Main Street, Yadkinville, NC 27055 |
| 13 | Yadkinville Elementary | 305 N. State Street, Yadkinville, NC 27055 |
| 14 | School Administration Building | 121 Washington Street, Yadkinville, NC 27055 |
| 15 | Bus Garage | 300 N. Lee Ave, Yadkinville, NC 27055 |

Yadkin County School Location Map

Current as of November 2023

-  Yadkin Schools
-  Bus Garage

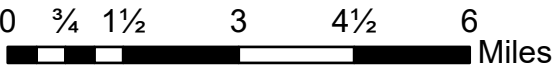


Exhibit 4

**Solid Waste Request for Proposals
Yadkin County, North Carolina**

| Four Year Waste Estimates (Transfer Station) | | | | |
|--|--|--------------|--|--|
| | | | | |
| FY 20 | | 26,590 tons | | |
| FY 21 | | 31,270 tons | | |
| FY 22 | | 30, 725 tons | | |
| FY 23 | | 31,127 tons | | |

Exhibit 5

Exhibit 5
Yadkin County Convenience Site Schedule (as of November 2023)

| Site No. | Location | Compactor Pickup 40 yard | Frequency of pickup MSW | MSW Bins | Frequency of pickup Recycling | Recycle Bins | Days Open per Week |
|----------|--|-----------------------------|-------------------------|----------|-------------------------------|--------------|--------------------|
| 1 | 1008 Catherine Ln, Jonesville, NC | 2 per week | 1 per week | 4 | 1 per week | 9 | 4 |
| 2 | 3016 Maranatha Church Road, Hamptonville, NC | 2 per week | 2 per week | 4 | 1 per week | 8 | 3 |
| 3 | 1810 Patterson Mill Road, Yadkinville, NC | | 1 per week | 14 | 1 per week | 5 | 1 |
| 4 | 3304 Dal Road, East Bend, NC | 1 per week | 1 per week | 4 | 1 per week | 7 | 3 |
| 5 | 1209 Lone Hickory Road, Yadkinville, NC | 1 per week | 1 per week | 4 | 1 per week | 8 | 3 |
| 6 | 2251 Speer Bridge Road, Yadkinville, NC | 2 per week | 2 per week | 8 | 1 per week | 10 | 5 |
| 7 | 3240 Hamptonville Road, Hamptonville, NC | | 1 per week | 12 | 1 per week | 5 | 1 |
| 8 | 1149 Landfill Rd, Yadkinville, NC | | 6 per week | 6 | 2 per week | 6 | 6 |

Exhibit 5
Yadkin County Facilities Collection Schedule (as of November 2023)

| Site | Location | Frequency of pickup MSW | MSW Bins | Frequency of pickup Recycling | Recycle |
|--|--|----------------------------|----------|----------------------------------|---------|
| Animal Shelter | 1027 Speaks St, Yadkinville NC 27055 | 1 per week | 1 | N/A | N/A |
| Yadkin County Park | 6600 Service Rd, Yadkinville NC 27055 | 1 per week | 1 | N/A | N/A |
| Memorial Park | 1142 Crystal Lane, Yadkinville NC 27055 | 1 per week | 1 | N/A | N/A |
| County Jail | 201 East Cherry Street, Yadkinville, NC 27055 | 2 per week | 1 | N/A | N/A |
| Medical Campus | 624 West Main St., Yadkinville NC 27055 | 2 per week | 1 | N/A | N/A |
| Agricultural and Educational Building | 2051 Agricultural Way., Yadkinville NC 27055 | 1 per week | 1 | 1 per week | 1 |

Yadkin County School Current Collection Schedule (as of November 2023)

| Site No. | Facility Name | Address | Frequency of pickup MSW | MSW Bins |
|----------|-------------------------|--|---------------------------|----------|
| 1 | Boonville Elementary | 232 East Main Street, Boonville, NC | Monday, Wednesday, Friday | 2 |
| 2 | Courtney Elementary | 2529 Courtney-Huntsville Road, Yadkinville, NC | Monday, Wednesday, Friday | 2 |
| 3 | East Bend Elementary | 205 School Street East Bend, NC | Monday, Wednesday, Friday | 2 |
| 4 | Fall Creek Elementary | 2720 Smithtown Road, East bend, NC | Monday, Wednesday, Friday | 2 |
| 5 | Forbush Elementary | 1400 Bloomtown Road, East Bend, NC | Monday, Wednesday, Friday | 2 |
| 6 | Forbush High School | 1525 Falcon Road, East Bend, NC | Monday, Wednesday, Friday | 4 |
| 7 | Forbush Middle School | 1431 Falcon Road, East Bend, NC | Monday, Wednesday, Friday | 2 |
| 8 | Jonesville Elementary | 101 Cedarbrook Road, Jonesville, NC | Monday, Wednesday, Friday | 2 |
| 9 | Starmount High School | 2516 Longtown Road, Boonville, NC | Monday, Wednesday, Friday | 3 |
| 10 | Starmount Middle School | 2626 Longtown Road, Boonville, NC | Monday, Wednesday, Friday | 2 |
| 11 | West Yadkin Elementary | 4432 Old US 421 highway, Hamptonville, NC | Monday, Wednesday, Friday | 3 |
| 12 | Yadkin Success Academy | 733 East Main Street, Yadkinville, NC | Monday, Wednesday, Friday | 1 |
| 13 | Yadkinville Elementary | 305 N. State Street, Yadkinville, NC | Monday, Wednesday, Friday | 3 |
| 14 | Bus Garage | 300 N. Lee Avenue, Yadkinville, NC | Monday | 2 |
| 15 | Administration Building | 121 Washington Street, Yadkinville, NC | Monday | 2 |

2023 - 2024

YADKIN COUNTY SCHOOLS

| July 2023 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | H | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| August 2023 | | | | | | |
|-------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | OW | OW | RW | RW | 12 |
| 13 | RW | RW | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |
| | | | | | | 12 |

| September 2023 | | | | | | |
|----------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | H | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | IE | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| | | | | | | 19 |

| October 2023 | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | RW | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | IE | 28 |
| 29 | 30 | 31 | | | | |
| | | | | | | 20 |

| November 2023 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | RW | H | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | AL | H | H | 25 |
| 26 | 27 | 28 | 29 | 30 | | |
| | | | | | | 17 |

| December 2023 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | IE | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | OW | AL | 23 | |
| 24 | H | H | H | AL | 30 | |
| 31 | | | | | | 13 |

| January 2024 | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | H | OW | RW | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | H | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | IE | 27 |
| 28 | 29 | 30 | 31 | | | |
| | | | | | | 18 |

| February 2024 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | IE | RW | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | | |
| | | | | | | 19 |

| March 2024 | | | | | | |
|------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | IE | RW | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | H | 30 |
| 31 | | | | | | 18 |

| April 2024 | | | | | | |
|------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | AL | AL | AL | AL | AL | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | IE | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |
| | | | | | | 16 |

| May 2024 | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | | 25 |
| 26 | H | RW | OW | OW | | |
| | | | | | | 18 |

| June 2024 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | AL | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | 0 |

Calendar Notes:

*Early Release @ 12:00pm

- December 20, 2023

- May 24, 2024

Yadkin County Board of Education determines make up days and any calendar changes.

End of Nine Weeks:

October 12, 2023

December 20, 2023

March 14, 2024

May 24, 2024

Report Card Dates:

October 18, 2023

January 5, 2024

March 20, 2024

May 31, 2024

Progress Report Dates:

September 13, 2023

November 15, 2023

February 7, 2024

April 24, 2024

IE - Intervention/Enrichment Days:

I/E days will be for students to work at home to complete missing assignments, enrichment assignments, and their iReady online independent work. There will be no new required assignments for students on Enrichment Days.

Calendar Key:

| | |
|------------------------------|-----------------------|
| | Student Days = 170 |
| IE | Enrichment Days - 7 |
| | Required Workday |
| ★ | Early Release |
| ★ | First day of school |
| OW | Optional Workday = 6 |
| RW | Required Workday = 11 |
| H | Holiday = 11 |
| AL | Annual Leave = 10 |
| Adopted by YCS BOE on 3/6/23 | |

FORM A
PROPOSAL SUBMISSION FORM
YADKIN COUNTY SOLID WASTE RFP

This Proposal is submitted by:

Full Legal Name of
Offeror:

Fed ID or SS Number:

Mailing Address:

Remittance Address (If Different):

Electronic Address:

Telephone Number:

Facsimile:

Indicate the type of business:

☐

Corporation

☐

Individual Trading in Own Name

☐

Partnership

☐

Individual Trading Under Trade
Name

☐

Other

It is understood by the Offeror that the County reserves the right to reject any and all proposals, to make award on all items or any items according to the best interest of the County, to waive formalities, technicalities, to recover and rebid this RFP. This proposal is valid for one hundred twenty calendar days from the proposal opening date.

Signature:

Corporate Seal:

Printed Name:

Title:

E-mail Address:

Date:

FORM B

ORGANIZATIONAL INFORMATION

| List the Names of Officers/ Partners and Contact Information | |
|---|---------------------------|
| Name of Officers/Partners: | Title of Officer/Partner: |
| | |
| Address: | Office Number: |
| | Cellular Number: |
| | |
| Name of Officers/Partners: | Title of Officer/Partner: |
| | |
| Address: | Office Number: |
| | Cellular Number: |
| | |
| Point of Contact (POC): | |
| Name: | Title: |
| Address: | Office Number: |
| | Cellular Number: |
| | |
| | |

| List any subcontractors that may participate in this project: | | |
|--|----------|-------------------|
| Name: | Address: | Telephone Number: |
| 1. | | |
| Service (s) provided: | | |
| | | |
| Name: | Address: | Telephone Number: |
| 2. | | |
| Service (s) provided: | | |
| | | |

FORM C

INSURANCE CERTIFICATION FORM

YADKIN COUNTY SOLID WASTE SERVICES RFP

To: Yadkin County Solid Waste Divison:

I (We) have carefully examined the referenced Request for Proposal and related information and documents submitted or made part of the Request for Proposal.

I (We) understand that documentation of valid insurance policies satisfying the following minimum requirements must be provided to the County and maintained at all times during the term of the contract.

I (We) understand that renewal certificates shall be sent to the County thirty (30) days prior to the expiration date. There shall be a thirty (30) day notification to the County in the event of cancellation, modification of coverage, or erosion of aggregate limits of any stipulated insurance coverage.

The limits of liability of all insurance required herein shall be as follows:

| Coverage | Minimum Limits of Liability |
|---|--|
| Workmens' Compensation | Statutory |
| Employer's Liability | \$500,000 |
| General Liability | \$2,000,000 per occurrence/\$10,000,000 aggregate |
| Property Damage Liability (Except Auto) | \$1,000,000 each occurrence \$1,000,000 aggregate |
| Automobile Bodily Injury Liability | \$1,000,000 each person |
| Automobile Property Damage | \$1,000,000 each occurrence |

I(We) understand that the Yadkin County reserves the rights to accept or reject any or all proposals submitted in response to the referenced Request for Proposal.

Offeror

Authorized Signature

Typed Name and Title

Mailing Address

City, State Zip Code

Date

FORM D

PROPOSAL NON-COLLUSION CERTIFICATION

YADKIN COUNTY SOLID WASTE SERVICES RFP

The Undersigned, as Offeror, herein referred to as singular and masculine, declares as follows:

- (1) The only parties interested in the PROPOSAL as Principals are named herein;
- (2) This PROPOSAL is in all respects bona fide, fair, and made without collusion or fraud with any other person. As used herein, the word “person” shall mean any natural person, joint venture, partnership, corporation, organization, group of individuals, or other business or legal entity;
- (3) The Offeror shall warrant that the response was prepared by their hand and not colluded with County agents, representatives, or other competing service providers in an effort to defraud the County.
- (4) Offeror certifies that neither it, any affiliated associates, employees, nor subcontractors have bribed, or attempted to bribe an administrator, or employee of the County as related to this RFP.
- (5) The Offeror certifies that it has not employed any person, agent, or consultant to lobby to solicit or secure information related to the award of this contract. Additionally, the Offeror has not paid or agreed to pay a commission, fee, or other contribution upon receiving a favorable contract award.
- (6) Offeror shall identify any potential conflicts of interest related to the development of the Offeror’s response or future negotiated contracts.
- (7) Offeror has carefully read and examined the Request for Proposal dated March 4, 2019 as prepared by Yadkin County Solid Waste Division and understands the terms and provisions thereof;
- (8) Offeror has carefully examined the site of the Yadkin County MSW Transfer Station and one (1) representative convenience center site location and has informed and satisfied himself as to the conditions there existing, the character of any necessary work to be carried out in successful execution of the requested services, the difficulties attendant upon its execution, and the accuracy of information contained in the Request for Proposal.
- (9) Offeror understands that all proposals shall remain open for one hundred twenty (120) calendar days after the actual date of the Proposal opening;

My below signature certifies that the proposal as submitted complies with all Terms and Conditions as set forth in the Request for Proposal for Solid Waste Division for Yadkin County, North Carolina.

I hereby certify that I am authorized to sign as a Representative for the Firm:

NAME OF FIRM: _____

ADDRESS: _____

FED ID NO: _____

TITLE: _____

TELEPHONE: _____

FAX: _____

DATE: _____

SUBMITTED this _____ day of _____, 20____.

By: _____
(Signature of authorized representative)

(Printed name of authorized representative)

(Title)

(SEAL)

(Business Address)

(City, State & Zip Code)

(Note: If the Offeror is a corporation, indicate the State of incorporation under the affixed corporate seal.)

FORM E

DRUG-FREE WORKPLACE CERTIFICATION

YADKIN COUNTY SOLID WASTE RFP

The Undersigned, as Offeror, herein referred to as singular and masculine, declares as follows:

- (1) Offeror will maintain a safe and secure workplace for their staff, County staff, and the public;
- (2) Offeror certifies that it and any affiliated subcontractor(s) will provide and maintain a drug-free workplace for their staff, County staff, and the public; and
- (3) The Offeror shall provide a copy of the organization's drug-free workplace policy to each employee and affiliated subcontractor(s). Minimally, the policy should notify employees and affiliated subcontractor(s) that the unlawful possession, distribution, or use of a controlled substance in the workplace is prohibited and violations of the drug-free workplace policy will include suspension up to termination.

I hereby certify that I am authorized to sign as a Representative for the Firm and commit to the drug-free workplace requirements stated above.

NAME OF FIRM: _____

SUBMITTED this day of , 20 .

By: _____
(Signature of authorized representative)

(Printed name of authorized representative)

(Title)

(Business Address)

FORM F

ADDENDUM CONFIRMATION FORM

YADKIN COUNTY SOLID WASTE RFP

To: Yadkin County Solid Waste Division:

I (We) have carefully examined the referenced Request for Proposal and related information and documents submitted or made part of the Request for Proposal.

I (We) certify that we are recipients of the information provided in the subsequent addendums identified below.

Addendum No.

Issued Date:

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This information has been considered in the preparation and issuance of our response to the referenced Request for Proposal.

I(We) understand that the Yadkin County reserves the rights to accept or reject any or all proposals submitted in response to the referenced Request for Proposal.

Offeror/Service Provider

Authorized Signature

Typed Name and Title

Mailing Address

City, State Zip Code

Date

Form G

Convenience Centers: Municipal Solid Waste Collections Bid Sheet

Collection and Transportation to Transfer Station- *Complete form for each option available*

Proposed prices for solid waste using county owned 6-8yd containers, providing 40 yard containers, compactors, or alternative containers, the collection of MSW from Convenience sites, and the transportation of MSW to the County-owned transfer station.

Container Type: _____

| Site No. | Location | Frequency of pickup | Services per Week | Services per Year | Price per Pick-up | Annual Cost |
|----------|--|---------------------|-------------------|-------------------|-------------------|-------------|
| 1 | 1008 Catherine Lane, Jonesville, NC 28642 | | | | \$ | \$ |
| 2 | 3016 Maranatha Church Road, Hamptonville, NC 27020 | | | | \$ | \$ |
| 3 | 1810 Patterson Mill Road, Yadkinville, NC 27055 | | | | \$ | \$ |
| 4 | 3304 Dal Road, East Bend, NC 27018 | | | | \$ | \$ |
| 5 | 1209 Lone Hickory Road, Yadkinville, NC 27055 | | | | \$ | \$ |
| 6 | 2251 Speer Bridge Road, Yadkinville, NC 27055 | | | | \$ | \$ |
| 7 | 3240 Hamptonville Road, Hamptonville, NC 27020 | | | | \$ | \$ |
| 8 | 1149 Landfill Road, Yadkinville, NC 27055 | | | | \$ | \$ |

| | On Call Price Per Container (Convenience Sites) | Earliest Start Date for Container Type |
|---------------------|---|--|
| 6-8yd Container | \$ | |
| 40yd Container | \$ | |
| Compactor | \$ | |
| Alternate Container | \$ | |

Form G

Yadkin County Schools: Municipal Solid Waste Collections Bid Sheet

Collection and Transportation to Transfer Station- Complete form for each option available

Proposed prices for solid waste, using county owned 6-8yd containers, providing 40 yard containers, compactors, or alternative containers, the collection of MSW from County schools, and the transportation of MSW to the County-owned transfer station.

Container Type: _____

| Site No. | Facility Name | Address | Frequency of pickup | Services per Week | Services per Year | Price per Pick-up | Annual Cost |
|----------|--------------------------------|--|---------------------|-------------------|-------------------|-------------------|-------------|
| 1 | Boonville Elementary | 232 East Main Street, Boonville, NC 27011 | | | | \$ | \$ |
| 2 | Courtney Elementary | 2529 Courtney-Huntsville Road, Yadkinville, NC 27055 | | | | \$ | \$ |
| 3 | East Bend Elementary | 205 School Street East Bend, NC 27018 | | | | \$ | \$ |
| 4 | Fall Creek Elementary | 2720 Smithtown Road, East Bend, NC 27108 | | | | \$ | \$ |
| 5 | Forbush Elementary | 1400 Bloomtown Road, East Bend, NC 27108 | | | | \$ | \$ |
| 6 | Forbush High School | 1525 Falcon Road, East Bend, NC 27108 | | | | \$ | \$ |
| 7 | Forbush Middle School | 1431 Falcon Road, East Bend, NC 27108 | | | | \$ | \$ |
| 8 | Jonesville Elementary | 101 Cedarbrook Road, Jonesville, NC 28642 | | | | \$ | \$ |
| 9 | Starmount High School | 2516 Longtown Road, Boonville, NC 27011 | | | | \$ | \$ |
| 10 | Starmount Middle School | 2626 Longtown Road, Boonville, NC 27011 | | | | \$ | \$ |
| 11 | West Yadkin Elementary | 4432 Old US 421 highway, Hamptonville, NC 27020 | | | | \$ | \$ |
| 12 | Yadkin Success Academy | 733 East Main Street, Yadkinville, NC 27055 | | | | \$ | \$ |
| 13 | Yadkinville Elementary | 305 N. State Street, Yadkinville, NC 27055 | | | | \$ | \$ |
| 14 | Bus Garage | 300 N. Lee Avenue, Yadkinville, NC 27055 | | | | \$ | \$ |
| 15 | School Administration Building | 121 Washington Street, Yadkinville, NC 27055 | | | | \$ | \$ |

Form G Continued

| | On Call Price Per Container (School Sites) | Earliest Start Date for Container Type |
|---------------------|---|---|
| 6-8yd Container | \$ | |
| 40yd Container | \$ | |
| Compactor | \$ | |
| Alternate Container | \$ | |

Form G

Yadkin County Facilities: Municipal Solid Waste Collections Bid Sheet

Collection and Transportation to Transfer Station- *Complete form for each option available*

Proposed prices for solid waste, using county owned 6-8yd containers, providing 40 yard containers, compactors, or alternative containers, the collection of MSW from County sites, and the transportation of MSW to the County-owned transfer station.

Container Type: _____

| Site Name. | Location | Frequency of pickup | Services per Week | Services per Year | Price per Pick-up | Monthly Costs | Annual Cost |
|--|---|---------------------|-------------------|-------------------|-------------------|---------------|-------------|
| Animal Shelter | 1027 Speaks St, Yadkinville, NC 27055 | | | | \$ | \$ | \$ |
| Yadkin County Park | 6600 Service Rd. Yadkinville, NC 27055 | | | | \$ | \$ | \$ |
| Yadkin Memorial Park | 1200 Crystal Ln. Yadkinville, NC 27055 | | | | \$ | \$ | \$ |
| County Jail | 201 East Cherry Street, Yadkinville, NC 27055 | | | | \$ | \$ | \$ |
| Medical Campus | 624 West Main St Yadkinville, NC 27055 | | | | \$ | \$ | \$ |
| Agricultural and Educational Building | 2051 Agricultural Way, Yadkinville, NC 27055 | | | | \$ | \$ | \$ |

| | On Call Price Per Container (County Sites) | Earliest Start Date for Container Type |
|---------------------|---|---|
| 6-8yd Container | \$ | |
| 40yd Container | \$ | |
| Compactor | \$ | |
| Alternate Container | \$ | |

Form H

Yadkin County Facilities: Recyclable Materials Collections Bid Sheet

Collection and Transportation to Recycle Facility- *Complete form for each option available*

Proposed prices for collection using County owned 6-8yd containers, providing 40 yard containers, or alternative containers, the collection of Recyclable Materials, and the transportation to a Recycling Facility.

Container Type: _____

| Site Name. | Location | Frequency of pickup | Services per Week | Services per Year | Price per Pick-up | Monthly Costs | Annual Cost |
|---------------------------------------|---|---------------------|-------------------|-------------------|-------------------|---------------|-------------|
| Agricultural and Educational Building | 2051 Agricultural Way, Yadkinville NC 27055 | | | | \$ | \$ | \$ |

| | On Call Price Per Container (Convenience Sites) | Earliest Start Date for Container Type |
|---------------------|---|--|
| 6-8yd Container | \$ | |
| 40yd Container | \$ | |
| Compactor | \$ | |
| Alternate Container | \$ | |

FORM I

REFERENCES

YADKIN COUNTY SOLID WASTE RFP

1. Name of Reference: _____

Address: _____

Phone Number: _____

Contact Person(s): _____

Year Contract: _____ Contract Term: _____

Estimated Cost of Work: _____

Project Description: _____

2. Name of Reference: _____

Address: _____

Phone Number: _____

Contact Person(s): _____

Year Contract: _____ Contract Term: _____

Estimated Cost of Work: _____

Project Description: _____

FORM I

REFERENCES

YADKIN COUNTY SOLID WASTE RFP

(continued)

3. Name of Reference: _____

Address: _____

Phone Number: _____

Contact Person(s): _____

Year Contract: _____ Contract Term: _____

Estimated Cost of Work: _____

Project Description: _____

Form J

Transfer Station Operations Bid Sheet

Operation of Transfer Station, provision of certified personnel, loading trucks, and transportation of waste to an approved landfill. Ensuring compliance with all applicable local, state, and federal regulations for transfer stations.

| Site No. | Location | Price per ton |
|----------|--|---------------|
| 8 | 1149 Landfill Road, Yadkinville, NC 27055 | \$ |

Alternate Proposal:

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